

**ASSABET VALLEY REGIONAL VOCATIONAL
DISTRICT SCHOOL COMMITTEE**

February 3, 2015

The School Committee met in regular session on the above date in the Conference Room. The meeting was called to order at 6:45 PM by the Chair. Members present were Ms. Ross, Mr. Denman, Ms. Ryan, Ms. Simms George and Mr. George. Mr. Charbonneau arrived at 7:10 PM. Mr. Valarioti was absent. Also present were Mr. Houle and Mr. Luoto.

APPROVAL OF MINUTES

A motion was made by Ms. Simms George and seconded by Ross to approve the meeting minutes of January 20, 2015 as presented. The motion was passed by a vote of 5-0. Mr. Denman voted present due to his absence from the January 20 meeting.

BILLS AND PAYROLL

A motion was made by Ms. Simms George and seconded by Mr. George to approve Warrant Nos. 1071-1074, 5421-5425, 17, 18 and 1076-1078. The motion was passed unanimously.

AUDIENCE

Representatives from Gale Associates were present to give an overview of the Athletic Facilities renovations. Gale Associates gave a PowerPoint presentation of the project phases. Phase I completion photos were shown and an overview of the upcoming Phase II was discussed.

Mr. Charbonneau arrived at 7:10 PM.

A motion was made by Mr. George and seconded by Ms. Ross to award the bid for tennis and basketball court renovations in the amount of \$402,500 to Green Acres, low bidder. The motion was passed unanimously.

A motion was made by Mr. George and seconded by Ms. Ross to authorize the administration to appropriate \$402,500 for tennis and basketball court renovations. The motion was passed unanimously.

Alyssia Berghaus was present to give an update on Student Services. Members received a copy of her report in their packets.

POLICY DEVELOPMENT

Members conducted a second reading of the Bidding Procedures Policy, DJE. A motion was made by Mr. George and seconded by Ms. Ross to approve the policy, as amended. The motion was passed unanimously.

Rob McCann, Russ Mangsen, and Alyssia Berghaus were present to answer any questions from School Committee members regarding the proposed FY16 Program of Studies. Administrators walked the Committee through the proposed changes

Members conducted a second reading of the FY16 Program of Studies. A motion was made by Ms. Simms George and seconded by Mr. Charbonneau to approve the FY16 Program of Studies. The motion was passed unanimously.

PUBLIC HEARING

At 8:00 PM, the Public Hearing on the FY16 Final Operating and Maintenance Budget was opened.

Mr. Luoto distributed a financial packet to members for review. Discussion followed.

A motion was made by Mr. George and seconded by Ms. Simms George to set the FY16 Member Assessments at \$8,876,274. The motion was passed by a vote of 6-0. Voting "yea" on the motion were Mr. George, Mr. Charbonneau, Ms. Simms George, Mr. Denman, Ms. Ross and Ms. Ryan. There were no "nay" votes.

A motion was made by Ms. Simms George and seconded by Mr. George to set the FY16 Renovation Project Capital Assessments at \$215,604, for total combined assessments of \$9,091,878. The motion was passed by a vote of 6-0. Voting "yea" on the motion were Mr. George, Mr. Charbonneau, Ms. Simms George, Mr. Denman, Ms. Ross and Ms. Ryan. There were no "nay" votes.

At 8:15 PM, a motion was made by Mr. Charbonneau and seconded by Mr. George to close the Public Hearing. The motion was passed unanimously.

COMMUNICATIONS

- Copy of article from the Metrowest Daily news entitled, "Sudbury selectmen to consider different regional school"
- Copy of article from the Metrowest Daily news entitled, "Sudbury board discusses next steps with Minuteman"
- Members were notified that Christina Skavicus was chosen as the outstanding vocational student and is being submitted for the Walter G. Markham award

SUPERINTENDENT-DIRECTOR REPORT

Mr. Houle discussed his mailed report as follows:

- Outreach to Superintendents - reaching out to member communities to work on establishing and maintaining relationships.
- Meetings with AVT Staff - Meetings are ongoing to familiarize himself with job responsibilities and staff and departments.

- Meeting with Selectmen in Hudson – The first FY16 budget meeting is scheduled on Monday February 9 at 7PM.
- MARS General Meeting - Meetings on February 10 and March 10 – The goal is to make Assabet Valley well-known to this organization.
- School Calendar: 2014-2015 - discussion on how to add time to the schedule to make up for snow days and to allow for enough time to complete the summer phase of the renovation project. The administration is working on a proposal for scheduling and will bring it back to the Committee.

DIRECTOR OF BUSINESS OPERATIONS REPORT

Mr. Luoto discussed his mailed report as follows:

- Health Insurance Rates – This information has not been finalized; it will be brought to a future meeting.
- HR Position Status Update – Members were updated on the process of hiring for this position.

NEW BUSINESS

A motion was made by Mr. Charbonneau and seconded by Ms. Simms George that the District School committee vote to appoint Ernest Houle to the Assabet Valley Collaborative board of Directors, effective immediately. The motion was passed unanimously.

PROGRAM ADVISORY COMMITTEE

A motion was made by Mr. Charbonneau and seconded by Ms. Ross to appoint Thomas Martinelli to the Electrical Wiring Program Advisory Committee for a period of four years. The motion was passed unanimously.

At 8:50 PM, a motion was made by Mr. George and seconded by Mr. Charbonneau to go into Executive Session for the purpose of discussing matters pertaining to collective bargaining. It was noted that the Committee would not be returning to regular session. The motion was passed by a vote of 6-0. Voting 'yea' on the motion were Mr. George, Mr. Charbonneau, Ms. Simms George, Mr. Denman, Ms. Ross and Ms. Ryan. There were no "nay" votes.

At 9:15 PM, a motion was made by Mr. George and seconded by Ms. Ross to go out of Executive Session and adjourn the meeting. The motion was passed unanimously.

The minutes herein were recorded by the Clerk, approved by the Committee, and so noted in a subsequent record.

Joseph A. Valarioti, Secretary

Accompanying Paperwork – School Committee Meeting of February 3, 2015

- Meeting Agenda dated February 3, 2015
- Proposed meeting minutes from January 20, 2015
- Memo from Mr. Houle to School Committee members re: Warrant, dated February 3, 2015
- Student Services 2015-2015 report
- FY16 Assessment Information
- Copy of article from the Metrowest Daily news entitled, "Sudbury selectmen to consider different regional school"
- Copy of article from the Metrowest Daily news entitled, "Sudbury board discusses next steps with Minuteman"
- Report from Mr. Houle to the School Committee dated January 28, 2015
- MARS General Meeting memo, re: February 10, 2015 Meeting at Nashoba Valley TECH in Westford
- Memo from Mr. Luoto to School Committee members re: Fiscal & Operations Update dated January 28, 2015
- Letter from Gale Associates to Mr. Luoto dated January 22, 2015
- Memo from Mr. Houle to the School Committee dated February 3, 2015 re: Assabet Valley Collaborative Board of Directors
- Draft copy of School Committee Policy DJE, Bidding Procedures
- Memo from Mr. Houle to School Committee members dated February 3, 2015 re: Program Advisory Committee
- Memo from Mr. Mangsen to Mr. Houle dated January 21, 2015 recommending a candidate to the Electrical Wiring Program Advisory Committee
- Letter of intent from Tom Martinelli
- Proposed Executive Session meeting minutes of January 20, 2015