



**ASSABET VALLEY REGIONAL VOCATIONAL DISTRICT  
SCHOOL COMMITTEE  
Chairman: Lynn G. Ryan**

**MEETING AGENDA  
Tuesday, December 2, 2014 at 6:30 PM**

Meeting will be held in the School Committee Conference Room at the Assabet Valley Regional Technical High School, 215 Fitchburg Street, Marlborough, MA.

<b>ESTIMATED TIME</b>	<b>AGENDA ITEM</b>
	<b>PLEDGE OF ALLEGIANCE</b>
6:30-6:35 PM	<b>APPROVAL OF MINUTES</b> ~ <b>VOTE:</b> To approve the minutes of the previous meeting(s). <b>Bring enclosed.</b>
6:35-6:40 PM	<b>BILLS AND PAYROLL</b> ~ <b>VOTE:</b> To approve warrant(s) as presented ~ Warrant(s) on table for Committee signatures
6:40-6:45 PM	<b>AUDIENCE</b> ~ To hear from any individual recognized by the Chairman who wishes to express an opinion on matters currently before the Committee
6:45-6:50 PM	<b>STUDENT REPRESENTATIVE REPORT</b> ~ To hear report from Student Representative(s)
6:50-6:55 PM	<b>SUPERINTENDENT-DIRECTOR REPORT</b> ~ Due to the full agenda, the Superintendent-Director will bring reports and updates to the December 16 meeting.
6:55-7:45 PM	<b>DIRECTOR OF BUSINESS OPERATIONS REPORT</b> ~ To hear budget presentation from the Director of Business Operations. <b>Bring enclosed.</b> ~ <b>VOTE:</b> To go out to bid for tennis court project. <b>Bring enclosed.</b>
7:45-7:50 PM	<b>BUDGET</b> <b>VOTE:</b> To set the Tentative Budget for FY16. <b>Bring enclosed.</b>
7:50-7:55 PM	<b>POLICY DEVELOPMENT</b> ~ To receive approved copy of travel/reimbursement policy – GCCBE. <b>Bring enclosed.</b> ~ To hear report from Policy Subcommittee
7:55-8:00 PM	<b>PERSONNEL</b> ~ <b>VOTE:</b> To authorize administration to post, advertise and fill a vacancy. <b>Bring enclosed.</b> ~ <b>VOTE:</b> 2 <sup>nd</sup> reading and vote of updated job description for TEAM Chair. <b>Bring enclosed.</b>
8:00-8:05 PM	<b>COMMUNICATIONS</b> ~ Reading and distribution of communications received by the Committee and Superintendent. <b>Bring enclosed.</b>
8:05-8:10 PM	<b>NEW BUSINESS</b> ~ To receive information on 2015 NSBA Conference. <b>Bring enclosed.</b>
8:10-9:00 PM	<b>SUPERINTENDENT SELECTION</b> ~ Chair will discuss the method of selection/election. <b>Bring enclosed.</b> ~ Discussion of the candidates ~ <b>VOTE:</b> To select Superintendent-Director.

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9:00-9:10 PM **EXECUTIVE SESSION**

~To enter into Executive Session for the purpose of discussing strategy with respect to collective bargaining. **Bring enclosed.**

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9:10-9:20 PM For the good of the school, to hear from any School Committee member recognized by the Chair.

Agenda prepared by Mary Jo Nawrocki, Interim Superintendent-Director



Secretary, Assabet Valley Regional Vocational District School Committee

The listing of items are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.

Meeting posted at [www.assabettech.com](http://www.assabettech.com) on Wednesday, November 26, 2014 at 7:30 AM